

BOARD OF SELECTMEN – AUGUST 20, 2012

I. Call to Order/Roll Call

Chairman Paul Salafia reconvened the Regular meeting of the Board of Selectmen to order at 8:15 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Chairman Salafia and Selectmen Alex Vispoli, Mary Lyman, and Dan Kowalski. Also present: Town Manager Reginald Stapczynski and Town Clerk Larry Murphy. The meeting was duly posted and cable-cast live.

II. Executive Session

Chairman Salafia called the Executive Session to order at 6:07 P.M. in the Board of Selectman's Conference Room in the Town Offices. On a motion by Selectman Lyman and seconded by Selectman Vispoli, the Board voted 4-0 to enter into Executive Session to discuss collective bargaining strategy and to return to Open Session. Roll call: Chairman Salafia-Y, Selectmen Mary Lyman-Y, Alex Vispoli-Y, Dan Kowalski-Y. At 8:10 P.M., on a motion duly made and seconded, the Board voted to adjourn from Executive Session and move to Open Session and to return to Executive Session. Roll call: Chairman Salafia-Y, Selectmen Mary Lyman-Y, Dan Kowalski-Y, and Alex Vispoli-Y.

III. Opening Ceremonies

Chairman Salafia asked for a Moment of Silence followed by the Pledge of Allegiance.

IV. Communications/Announcements/Liaisons

The Town Manager made the following announcements:

- ~ Opening Day for the Andover Public Schools is Thursday, September 6th.
- ~ The September 11th Ceremony will take place at 8:30 A.M. in front of the Town Offices.
- ~ Fire Chief Mansfield is starting a nine-week Citizen Academy for residents to learn more about Andover Fire Rescue. An organizational meeting will be held on September 10th with the program beginning the following week. The Citizen Academy will take an active part in the Fire Station Open House.
- ~ Exploration into the use of Dropbox for documents was discussed with CIO Paul Puzzanghera who has a Content Management Plan in play. The IT Department is interested in using a Microsoft product, they are currently piloting a Google drop box with some of the teachers. They expect to go live with a drop box by the end of September.

Town Clerk Larry Murphy reminded everyone that the State Primary Election will be held on Thursday, September 6th with Precincts 2, 4, 5, 6, 9 and 9A voting at the Collins Field House at AHS. Precincts 1, 7, 7A, and 8 will vote at the Senior Center. Information is available at the Town Clerk's Office (978-623-8255) and on the Town website.

Selectman Lyman reported the Commission on Disability will meet on Wednesday, August 23rd at 6:30 P.M. in the Activity Room at Memorial Hall Library. She also expressed the need for the Board to discuss the use of school space for after school and school vacation programs offered by DCS and AYS.

Selectman Kowalski noted the new See/Click/Fix tool implemented to identify issues is getting a lot of use. Acting DPW Director Chris Cronin said the new program communicates problems through one central avenue alerting the DPW to what needs to be corrected. The tool can be found on the Town website and is available as a SMART phone App.

Selectman Vispoli attended the Economic Development Council meeting last week and reported there are many opportunities available to work with the State in the Business Development area. The EDC will participate in the November mid-year review and be placed on a future Board of Selectmen agenda.

V. Citizens Petitions & Presentations

John Pasquale, 47B Whittier Street, said he would like to see the appearance of the Board of Selectmen's Meeting Room improved to look more important.

Brad Weeden of 5 Summer Street said the APS Food Service Department will begin using compostable lunch trays, however, there isn't a program established to dispose of the trays. They should have unlimited access to Bald Hill Composting Site to dispose of the trays which would also reduce trash tipping fees.

VI. Public Hearing

A. Columbia Gas of Massachusetts

Columbia Gas of Massachusetts is requesting the permission to excavate into a public way and replace approximately 280 feet of existing 4" low pressure cast iron gas main on Beech Circle with 2" high pressure HDPE to be tied in at Shawsheen Road and to install 650 ft. of 2" HDPE high pressure main on Beech Circle to provide services to 7 new customers. The request has been reviewed and approved by the Department of Public Works with the condition that a street opening permit must be obtained from the DPW prior to the commencement of any construction.

Selectman Kowalski questioned what the condition of the road will be like after excavation. Resident Anthony Desentis, 4 Beech Circle, asked if the entire road will be repaved and if the crown in the center of the road which helps with the drainage of storm water will remain. Mike Midler, Beech Circle, reiterated the request to pave the entire road to maintain the quality of the road. He would appreciate a nice clean straight edge cut by the Gas Company. Acting DPW Director Chris Cronin said there will still be a crown in the road and the trench box will be machine paved. The DPW will be inspecting the road to review the work being done.

Selectman Lyman motioned to approve the request of Columbia Gas of Massachusetts as submitted. The motion was seconded by Selectman Kowalski and voted 4-0 to approve.

VII. Regular Business of the Board

A. Downtown Banners

Mark Spencer, 13 Sunset Rock Road, distributed summary information including design and mounting information for banners to be hung across Main Street. Banners will be mounted on the Barnard and Bridal Center buildings and will withstand winds of 105 mph.

Selectman Vispoli motioned to accept the final selection of the banner placement as between the Barnard and Bridal Center buildings. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

B. Town Yard Continued Work Session and Executive Session

The Board continued their discussion on the Town Yard with Acting P & F Director Maria Maggio and Acting DPW Director Chris Cronin. Information on public parcels

was provided to the Board. There are eleven possible sites identified and a listing of these was provided with scoring, maps of the sites and topography. The list provided does not include private properties. The sites identified were individually evaluated.

Robert McQuade of Gleason Street and the former DPW Director working for the Town for thirty years, provided input into the Town Yard discussion. He stated the current site is contaminated which would cause problems selling the land. The best location for the Town Yard should be in a central area identified as near Argilla Road and Andover Street area otherwise, there is too much time and money wasted traveling. The Lewis Street site should be used for the Highway Department with a separate vehicle maintenance building (4 stall unit) and satellite areas for other needs. He noted that the Town Yard area during snow/ice removal times is very noisy. The land at Campanelli Drive slopes into the Merrimack River and any incident would be a major project to correct (gas tanks, salt sites, etc). Placing the Town Yard on the outskirts of Town would increase the cost of operating the DPW. Most vehicles pass through the center of Town to reach the areas they are assigned to. In the past, five different evaluations made it clear that the Town Yard should stay at Lewis Street.

The Board will move into Executive Session at the end of the Regular Session to discuss the Town Yard.

VIII. Consent Agenda

A. Block Party Request

Selectman Lyman motioned to approve the request of Margaret Sullivan, 77 Corbett Street, for permission to block off her street for a neighborhood block party on Saturday, September 8, 2012 from 4:00 P.M. to 7:00 P.M. (raindate – Sunday, September 9, 2012). The request has been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Vispoli and voted 4-0 to approve.

B. Appointments and Re-appointments

Selectman Vispoli motioned that the following appointments recommended by the Town Manager be approved. The motion was seconded by Selectman Lyman and voted 3-1 to approve. Selectman Lyman opposed.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>MEMORIAL HALL LIBRARY</u>			
Carolina Nunez	Page – PT	L1/1/\$8.00/hr.	8/21/12
<u>COMMUNITY SERVICES</u>			
William A. Kolbe	Enrichment Instructor –PT	\$1,200	9/24/12
Brianna L. Fogden	Dance Asst./STE – PT	\$500.00	9/09/12
Amanda K. Spinale	Make-up Coordinator/STE – PT	\$250.00	8/01/12
<u>YOUTH SERVICES</u>			
Meaghan E. Johnson	Counselor 2 – PT	C3A/\$8.75/hr.	8/01/12
<u>FINANCE DEPARTMENT – Central Purchasing</u>			
Thomas P. Watkins	Purchasing Agent/	IE26-4/\$72,299	9/04/12

Insurance Coordinator
(v. E. Shola)

PLANT & FACILITIES DEPARTMENT – Parks & Grounds Division

Michael R. Raymond	Laborer II	W2-4-1/\$47,366	8/21/12
	(v. J. Burke)		

DEPARTMENT OF PUBLIC WORKS – Water Division

James McSurdy	Water Treatment	IE28-5-8/\$99,154	8/21/12
	Plant Superintendent		
	(v. J. Pollano)		

And that the following re-appointment by the Town Manager be approved:

CONSTABLE – Term expires 8/21/15

Ronald E. Bertheim – Civil Process Only

IX. Approval of Minutes from Previous Meetings

Selectman Vispoli motioned to approve the Regular Meeting Minutes of August 6, 2012 as presented. The motion was seconded by Selectman Kowalski and voted 4-0 to approve.

X. Adjournment

On a motion duly made and seconded, the Board adjourned from Regular Session and entered into Executive Session to discuss the purchase, exchange, lease or value of real property and not to return to Regular Session. Roll call: Chairman Salafia-Y and Selectmen Mary Lyman-Y, Alex Vispoli-Y and Dan Kowalski-Y.

Respectfully submitted,

Dee DeLorenzo, Recorder

Documents:	Memo from Town Clerk's Office regarding Columbia Gas Request
	Summary Report from Mark Spencer regarding Banners to hang over Main Street